



1. Who can enter the Australian Service Excellence Awards?

The ASEAs program is eligible to all individuals and organisations who provide products and services to Australians.

2. Terms and Conditions

To download the Terms & Conditions of nominating in the 2020 ASEAs program, please click [here](#).

3. Do we have to become a member of CSIA to enter?

You are not required to become a member of CSIA to enter. The ASEAs program is open to everyone. However, members do receive discounts on nomination fees and on tickets to attend the Awards Gala Dinner.

4. How do I find out if we are a member of CSIA?

To check your membership status, please contact the CSIA team via 1300 912 700 or email membership@csia.com.au.

5. Can I/we enter in more than one category?

Absolutely! Please keep in mind that each category nomination requires a separate nomination form to be completed. However, there is no limit to how many nominations you can submit.

6. Are there any prerequisites for entry?

There are no current prerequisites for entry. However, we do require that all nominated entrants must be serving the Australian market.

7. Our organisation operates an offshore call centre / team, are we able to nominate the off-shore call centre / team?

Yes, you can nominate an offshore call centre or team, as long as they are servicing Australians. If they become a finalist, CSIA may require a site visit to the call centre (for which there might be additional fees). In some instances, a video conference can be set up from your Corporate Head Office to facilitate this process.



8. What should I do to prepare to enter the ASEAs?

Everything you need to know can be found on the CSIA [website](#). One of the most important things that you can do is to familiarise yourself with the International Customer Service Standard (ICSS: 2020-2025) – if you don't have a copy, please contact the CSIA team via 1300 912 700 or email awards@csia.com.au.

9. How long will it take to prepare an entry for the Awards?

The entry process is completed via an online form that can be found on the CSIA [website](#). This addresses questions related to the core elements of the International Customer Service Standard (ICSS: 2020-2025). Completing your entry form should not be a long or difficult process. We suggest thinking about it as early as possible. The word limits in place are strict and it might take time to ensure that you are able to effectively communicate your success within the word count requirements.

10. Who judges the ASEAs?

The Judging Committee consists of a head judge appointed by CSIA's Board and Guest Judges who are CSIA members and Certified Practitioners.

11. What supporting documents do you require?

To support your nomination/s, you might wish to provide additional information to that which is provided in the main nomination form/s. This could include, by way of example, data to support the claims made in your submission, customer testimonials, and/or any other documentation that you feel will demonstrate how you are fulfilling the ASEAs judging criteria.

12. Can I get a copy of the International Customer Service Standard?

Yes, please contact the CSIA team via 1300 912 700 or email awards@csia.com.au.

13. Can we get an invoice for our nomination/s rather than paying via credit card?

You can – in the online nomination form, under the payment options field, there is an option to select to receive an invoice. Please note that nominations will not be considered for categories until invoices have been paid.

14. When will the finalists be notified?

Please consult the ASEAs timeline and key dates which can be found on the CSIA [website](#). Please note that, if there is a high volume of nominations in certain categories, this process might be slightly delayed. If this happens, the CSIA team will contact you to let you know.